

PRINTED STUDENT NAME \_\_\_\_\_ ID# \_\_\_\_\_ GRADE \_\_\_\_\_

### INTERNET ACCESS — ACCEPTABLE USE POLICY (AUP)

The Celina Independent School District believes in the educational value of technology and recognizes how it supports student learning by facilitating resource sharing, innovation, communication, and integration into the curriculum. Use of devices and technology resources through Celina Independent School District will advance and promote education and assist in achieving success in life and work in the 21st Century.

#### Monitoring Use of the Internet

The Internet is an association of diverse communications and information networks, and it is possible that users may find material that is considered objectionable. *Parents, please note that Celina ISD will use filtering technology to restrict access to such material while on a Celina ISD network. Content filtering will not take place off network, i.e. your home, hotels, etc.* Additional kinds of material exist on the Internet that are not in accord with your family values. We encourage you to have a discussion with your child about your family values and your expectations about how these values should guide your child's activities while they are on the Internet.

Celina ISD's goal for use of the Internet is to provide opportunities and resources to assist students in accomplishing educational goals. **Users will be monitored and/or reviewed on their internet activities by CISD technology department.** If a student mistakenly accesses inappropriate material, he/she should notify the staff member immediately to protect against a claim that he/she intentionally violated the school district's AUP. If users are found to have intentionally or repeatedly accessed inappropriate material, users will be restricted from use of district online technology equipment. The campus principal or designee will notify the student and parent regarding the school's due process procedures when students violate the district's AUP.

#### Student Use

Technology provides the capability for users to communicate with others and to have access to thousands of libraries, databases, and other resources throughout the world. Technology will be used **only to support instruction, teach and improve learning consistent with the educational mission and goals of Celina ISD.** *This includes (but is not limited to) research, understanding other cultures, and collaboration.*

#### Students are expected to:

- **Care for equipment issued to them at all times**
- **Return equipment in the same condition in which it was issued**
- **Report any damaged or malfunctioning equipment to the appropriate school official**
- **Use all resources and/or devices for their educational purposes only**
- **Not share their user credentials (login and password) with anyone**
- **Maintain and remember their credentials**
- **Obtain authorization before moving district technology**
- **Report the following incidents to your instructor, campus administrator, or other staff member**
  - Harassment from another person.
  - Access to inappropriate materials.
  - Accidental access of unauthorized areas.
  - Knowledge of rule violations by other users.
  - Damage to technology equipment (including but not limited to computers, laptops, mobile devices)

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## Violations

**Engaging in the following activities *will* incur consequences as outlined in the District's Student Handbook and Student Code of Conduct.**

- Inappropriate language: swearing, offensive, obscene, racial or ethnic remarks, and/or any other language that may be considered offensive to the reader.
- Accessing unauthorized files, folders, etc for which you have not been authorized.
- Use of another person's name, password, or directories.
- Accessing material(s) that are considered or advocate profanity, obscenities, illegal activities, violence, or discrimination.
- Posting personal information about oneself or another person such as addresses or phone numbers.
- Sending or receiving messages or materials that are deemed inappropriate or suggestive.
- Harassment of another person. (Persistently acting in a manner that distresses or annoys another person is considered harassment.)
- Posting false information about oneself, another person, or an organization.
- Engaging in chain letters or spamming (sending an annoying or unnecessary message to a large number of people).
- Damage to computers, systems, networks, or other users' files.
- Violation of copyright laws (see copyright laws below).
- Engaging in any activity for personal profit, product advertisement, or political lobbying.
- Using technology in such a way that would disrupt the use of technology by other users.  
This includes downloading large files, including but not limited to music, video, and applications. Downloading unapproved software is strictly prohibited without permission.
- Using technology during class time for non-educational purposes.
- Bypassing the Internet filter or any attempt to breach network or server security.
- Enabling or connecting to a personal network device (ie. cellular wifi, mifi, phone tethering).
- Syncing personal devices to school computers for non-educational purposes. (ex. iTunes).

If *any* equipment checked out to a student is lost, stolen, or damaged, that student is financially responsible for replacing or repairing that device.

Students must report to an administrator if their account becomes inaccessible or to regain access after a violation.

## The Internet and Copyright Laws

Access to copyrighted works does not automatically mean that the information can be reproduced and reused without permission or royalty payment. Furthermore, some copyrighted works may have been posted without the authorization of the copyright holder. Any responsibility for consequences of copyright infringement lies with the user. The school expressly disclaims any liability or responsibility resulting from such use.

## Consequences of Inappropriate Use and/or Internet Agreement Violation

AUP violations may result in revocation of the user's access for the remainder of the semester in accordance with the Student Code of Conduct. Depending on the violation, appropriate legal action may be taken in accordance with district policy and procedures. The campus principal or designee will make the final determination of what constitutes inappropriate use.

## Due Process

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The district will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through school or district's technology resources. In the event of a claim that a user has violated the AUP or the district's Student Code of Conduct while using the district's technology, the user will be provided with a notice of the suspected violation and given an opportunity to present an explanation before an administrator.

If an Internet violation also involves a violation of other provisions of the district's Student Code of Conduct, the violation will be handled in a manner described in the code of conduct. Additional restrictions may be placed on the student's account.

**Search and Seizure**

The user should expect only limited privacy in the contents of his/her personal files on a District file server. The situation is similar to the rights a student has in the privacy of his/her locker. Parents have the right to see the contents of their child's files. *Any communication* over the district network is subject to the Texas Public Information Act and not is presumed to be private. Routine maintenance and monitoring of district technology may lead to discovery of a violation of the AUP, the district's Student Code of Conduct, or the law. Celina ISD reserves the right to remove any inappropriate content or material that violates copyright laws without notice to the student.

Student accounts are electronically monitored and inappropriate activity is reported to administration. Appropriate action will be taken to address all violations of the AUP, the District's Student Code of Conduct, or the law.

I hereby grant permission for my child to use websites and applications that require parent permission for instructional purposes. I acknowledge that I am aware of the digital tools listed on the Celina ISD website that are intended for student use as assigned by Celina ISD teachers.

***If an AUP document is not signed by student and parent, students will be denied access to all District devices, software, and District administered accounts.***

**Celina ISD STUDENT User**

I have read, understand, and will abide by the provisions and conditions of this agreement. I agree to report misuse to my teacher or campus administrator.

**Student Name (Please Print)** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Celina ISD PARENT/GUARDIAN**

I have read, understand, and will support the provisions and conditions of this agreement. I agree to report misuse to my child's campus administrator.

**Parent/Guardian Name (Please Print)** \_\_\_\_\_

**\*Parent/Guardian Signature** \_\_\_\_\_

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*By clicking Submit Data with Electronic Signature or Submit Electronic Signature, you are agreeing that you have read and acknowledged the contents of this form.\***