

## **Substitute Teacher**

An ESS substitute teacher assists with classroom instruction in the absence of a regular teacher. This person follows and teaches lesson plans, aids students in understanding subject matter, and ensures that regular classroom routines are followed.

### **Responsibilities**

- Provide meaningful instruction to students in assigned classrooms while regular teacher is absent
- Review and implement regular teacher's routines, procedures, lesson plans, and curriculum objectives
- Establish and maintain a safe and orderly classroom environment
- Report any student injuries, illness, and serious discipline problems to school administration
- Perform other duties as directed by school administration

For a complete job description of a substitute teacher, [click here](#).

### **Qualifications**

- Certified – Bachelor's Degree and TX Educator Certification
- Non-Certified – High School Diploma or GED
- State/FBI Criminal History Clearance
- Medical Screen – Varies by District